



The Lompoc Valley Chamber of Commerce & Visitors Bureau invites you to participate in the 2017 Old Town Market

The Lompoc Valley Chamber of Commerce will sponsor the Friday night Old Town Market as in past years. We look forward to seeing you there!

Our goals in promoting this event are to:

- Create a positive image of Old Town Lompoc and expose the community to retail stores and services offered in Lompoc
- Generate foot traffic in the Old Town area on Friday nights and promote the Old Town area as a center for retail, social and civic activities
- Provide a family oriented forum for community activities and business promotion.

This year's event will be held from June 30 through August 18, from 5:00-8:00 pm. The cost of a 10' x 10' space for this event is listed on the attached application. If your booth space exceeds 10' in width, you must reserve and pay for more than one space. Set up is not allowed on the sidewalk or into the neighboring designated space. Vendors are encouraged to sign up and prepay for all nights they wish to attend at the beginning of the season to secure a spot. Spaces go fast!

Vendors who prepay *and* reserve a space for all 8 weeks will receive ONE NIGHT FREE!

- All booth spaces must be prepaid and payment *must be received* to secure your space. Payments are non-refundable and payment must be received by 5:00 pm the Wednesday prior to your scheduled night at the latest. We accept payments via cash, check or credit/debit card. Vendors who have not paid by this time will not be given a space, no exceptions.
- Vendors may begin setting up as early as 2:00 pm and initiate selling at that time, although the event officially begins at 5:00 pm. Check in with a Chamber staff member to be assigned your space number. Booths should be ready for the event to start at 5:00 pm and should not be dismantled before 8:00 pm.
- Vehicles may not be parked in the alleys - they must be clear at all times or risk citation. Vehicles may pull through the west alley, park in front of the median on South H for unloading, then pull through the opposite alley to park. The alleys will be open from 2:00 – 4:00 pm.
- The street will be marked showing booth numbers and their allocated area. Canopies must be 10'x10' feet with the rear legs resting against the street curbing. Vendors are required to bring their own tables, chairs and materials. No smoking, burning candles or incense are permitted.
- You must list all the food items you intend to sell - we would prefer to have just one vendor selling a particular kind of food in order to maximize each vendor's success.
- Entertainers will be given food vouchers for use at the food booths – please hold on to them until the end of the season and turn them into the Chamber office for reimbursement no later than 2 weeks after the last night.
- All food vendors must have a current mobile health permit or they must complete the County Health Department temporary food facility permit application forms, which are available from the Santa Barbara County Environmental Health Dept. in Santa Maria, at the Chamber office, or by download from the County's website. Food vendors are responsible for contacting the Health Department directly regarding the latest temporary food facility permit requirements. Food vendors may be required to take the County food handling course prior to completion of their temporary food facility permit application.

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- Non-profits may have the health permit fee waived. For-profit food booths must pay an additional \$180 to the County Health Dept. If non-profit permit applications are received late, non-profits will be also be charged \$180 by the County. For-profit food vendors have different health dept. requirements than non-profit vendors. Private individuals will not be allowed to sell food products, unless they are licensed by Santa Barbara County as a Cottage Food Operation. There is a separate Cottage Food Operation application available from the Lompoc Valley Chamber of Commerce.

Please note that completed food booth applications and payment must be received by the Chamber office at least three weeks prior to the start of the event. **For the 2017 season, applications and payment must be received by Wednesday, June 7 at the latest. All food vendors must be present the first night (June 30) for health department inspections.**

Please sign below to indicate that you have read and agree to all the terms as stated above:

Signature: _____ Date: _____

Please return the attached application form to:
Lompoc Valley Chamber of Commerce at 111 South I Street, by mail to PO Box 626, Lompoc, CA 93438,
by fax at 805-737-0453, or by email at accounting@lompoc.com

OLD TOWN MARKET 2017 Food Vendor Application

Food Booth

Name of Organization or Business: _____

Contact Person: _____

Address: _____ City/Zip: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

We want to participate in the Old Town Market on the following Friday Nights:

June 30
 July 7
 July 14
 July 21

July 28
 August 4
 August 11
 August 18

_____ **ALL OF THE ABOVE DATES**

PAY FOR EVERY NIGHT IN ADVANCE AND GET ONE NIGHT FREE! (8 nights for the price of 7)
No refunds for no-shows or cancellations

We will serve**:

Limited electricity is available on a first come, first served basis. If you require electricity, you must indicate that on your application for planning purposes. It is recommended that you provide your own power source, if needed.

***If selling tangible product, please give your Seller's Permit # _____**
This can be obtained by calling the State Board of Equalization – 1-800-400-7115

****You will be required to submit a completed S.B. County Health Dept. Temporary Food Booth application. They are available at the Chamber office or on the Health Dept. website:
<http://www.countyofsb.org/phd/environmentalhealth.aspx?id=1444>**

Space Fees – Food Booth	
<i>Chamber Member Rate:</i>	<i>\$25.00/night</i>
<i>Non-Chamber Member Rate:</i>	<i>\$35.00/night</i>

Completed application and payment must be in the Chamber office at least three weeks in advance of the first night of the event. Food vendors must all be present the first night (June 30) for Health Department inspections. Payments are non-refundable.

If you are unable to be at the market on your specified date, please call the Chamber at 805-736-4567 by noon on Thursday.